

ROTARY INTERNATIONAL DISTRICT 3310 RESOLUTIONS



Dated: 12th August 2024

PREAMBLE

The following compilation of district resolutions and Council of Past Governors' guidelines was first recommended at the 15th meeting held on March 14, 1985, originally compiled and edited by PDG Dr Philbert Chin (assisted by PDG Dato' Dr Mustapha Ma). These were later revised and updated by PDG Tan Sri Dr Tay Teck Eng (April 1996), RRFC Fong Hoe Beng (June 1999), PDG Lim Hock Teck (April 2001, 2004), PDG David Tong (May 2005).

In 2009, DG Edward Sung Burongoh (with PDG Dr. Philbert Chin and PDG Dr. Wu Dar Ching) organised two separate documentations – a booklet on the approved District Resolutions and another on the COG'S Meeting and Decisions. While the former will be a document for the reference of all Rotarians in District 3310, the latter will remain in circulation only among present, past and future Governors of the District.

The COG's Meetings and Decisions booklet may be used as a source for future district resolutions.

The District Resolutions were updated by PDG Edward Sung Burongoh in 2010,2011, 2014,2015,2017,2021.

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The compilation of District resolutions and Council of Past Governors' Guidelines as recommended at the 15th Meeting, held on March 14, 1985.

First compiled and edited by PDG Philbert Chin(with the assistance of DGN Mustapha Ma). Revised and updated by PDG Tan Sri Tay Teck Eng(April 1996)
 PDG Fong Hoe Beng (June 1999)
 PDG Lim Hock Teck(April 2001/04)

IPDG David Tong(May 2005)

DG Edward Sung Burongoh(assisted by PDG Dr. Philbert Chin and PDG Dr. Wu Dar Ching) (February 2009)

PDG Edward Sung Burongoh(December 2010, 2011, 2014, 2015,2017, 2021)

THE COUNCIL OF PAST GOVERNORS

An Advisory Body to the District Governor.

1 Setting up of the Council of Past Governors

IT IS RESOLVED THAT the Council of Past Governors be recognized as a body to advise the District Governor in particular on Rotary matters, PROVIDED always that it will in no way dilute the authority and responsibility of the District Governor nor act contrary to the Constitution and By-Laws of Rotary International. The Council will decide who should be Members and the Rules and Regulations governing its running.

2 Procedural Guidelines

2.1 The Council

All Past Governors are Members of the Council. The District Governor is a Member, ex-officio. The DGE and DGN are invited to attend.

2.1.1 The Chairman

The Chairman is elected from the Past Governors by seniority, in rotation. The Term of Office is one year from July 1 - June 30.

2.1.2 The Secretary

The IPDG serves as Secretary to the Council, from July 1 to June 30. The Secretary presents, on behalf of the District, Resolutions & Records of Appreciation at the District Conference and Assembly.

2.2 Meetings

The Council holds two meetings a year; one before the District Conference and the other before the District Assembly.

The Meetings are hosted by the Host Club/s organizing the District Conference and District Assembly.

2.2.1 Attendance

The Secretary, on instruction by the District Governor, invites Council Members to attend the Meetings. Attendance is not compulsory.

2.3 Matters Discussed

The Council shall discuss any matter which may affect Rotary in the District and Rotary in general, as and when necessary. Decisions are by consensus.

3 Use of District Funds

Whereas at the 50th district conference of dist 330, March 15, 1985, a resolution was adopted that allowed the governor with the consent of the district treasurer and the current chair of the council of governors may use the district funds for various activities, it is resolved that this resolution be and hereby amended to allow the governor with the consent of the district finance committee to use not more than RM25,000 over the approved district budget, during his year in office for various activities.

By Resolution at the District Conference in Chiang Mai, March 1978

By Resolution at the 50th District Conference, March 15, 1985(Port Dickson)

By Resolution at the 50th District Conference, March 15, 1985

Traditional

(COGs' Meeting, Johor Bahru, April 19, 2002)

By Resolution at the 19th District Conference, November 15, 2009, Johor

4 Nominating Committee for Selection of District Governor Nominee

4.1 Procedure

The procedure in the nominating and selecting district governors shall be in accordance with the provision found in the MOP, English edition, Article 13 of the by-laws of RI.

4.2 Members

The members of the nominating committee shall comprise of three senior PDGs and the two most recent PDGs.

4.3 Chair

The chair of the committee shall be the current chair of the council of governors.

4.4 Resign

A member of the committee shall resign if his/her club has suggested a candidate for consideration. The vacancy shall be filled in accordance with item 4.2.

4.5 Best available candidate

In the event when there are no candidates, the committee shall be responsible in seeking out and inviting the best available person to be the candidate of the nominating committee. There shall be no new applicant needed nor interview necessary.

4.6 Deliberation Procedures

These must be carried out in detail, using the following criteria:

- 3.3.1 Family background
- 3.3.2 Personality(charisma)
- 3.3.3 Character(Integrity)
- 3.3.4 Organizational ability
- 3.3.5 Availability of Time
- 3.3.6 Rotary knowledge
- 3.3.7 Service to Rotary(club level)
- 3.3.8 Service to Rotary(district level)
- 3.3.9 Service to community/nation
- 3.3.10 Human relations
- 3.3.11 Public relations
- 3.3.12 Appointment affecting district as a whole
- 3.3.13 Performance at past elections, if applicable

By Resolution at the 19th District Conference, November 15, 2009, Johor

By Resolution at the Annual General Meeting on November 18, 2017, at Promenade Hotel, Tawau, Sabah, this resolution has been rescinded(See resolution 32 and 32.1)

5 DISTRICT FUND

5.1 District Dues

5.1.1 Commencing January 1, 1996, District Dues are as follows:

	SGD
District Assembly	\$20
District Conference	\$6
Regional Disaster	\$2
District Activities	\$8
	<hr/>
	\$36

5.1.2 Each Rotarian in the District, as from July 1, 1998, shall pay as district dues RM70.00 or the equivalent in some other currencies.

5.2 Yayasan Kelab-Kelab Rotary Malaysia(ROTAFOM)

5.2.1 Resolved that a sum of RM20.00 to be collected annually with effect from July 1, 2000 from every Rotarian from the Rotary Clubs in the geographical region of Malaysia within Rotary International District 3310 and that the sum so collected by the District Treasurer of Dist 3310, be forwarded annually to Yayasan Kelab-Kelab Rotary Malaysia(ROTAFOM) as the contribution to "ROTAFOM" from the Rotary Clubs in Malaysia within Dist 3310.

5.3 Exchange Rate

5.3.1 Resolved that each year an exchange rate be fixed, based on market rate, by the Dist Treasurer and approved by the District Governor.

5.4 Management of District Accounts

5.4.1 Resolved that all accounts in the District be managed by the District Treasurer and counter-signed by another from the list of approved signatories being District Governor, Chairman of Finance Committee and Advisor of the District Finance Committee.

5.5 Auditors

5.5.1 Resolved that each year, the Auditors be determined by the District Governor and District Treasurer.

5.6 Sabah Storm Disaster Fund

5.6.1 Resolved that the "Sabah Storm Disaster Fund" in the District accounts be closed and the balance of RM24,614.00 be transferred to the District Disaster Relief Fund.

5.7 Training Fund

Resolved that the RM20,000 shall be drawn yearly from the district fund for two years beginning 2008-09 for training of club officers. Upon review on the benefits of increased spending on training the district dues may be increased from 2010.

By Resolution at the 8th District Assembly, April 26, 1998(Kuching)

By Resolution at the 3rd District Conference, November 28, 1999(Johor Bahru)

By Resolution at the 10th District Assembly, April 30, 2000(Singapore)

By Resolution at the 10th District Assembly, April 30, 2000(Singapore)

-ditto-

By Resolution at the 13th District Conference, January 11, 2004(Suntec Convention, Singapore)

By Resolution at the 18th District Conference, November 16, 2008, Brunei Darusallam

6 District Awards

Yearly, the District Governor urges Clubs to participate in the following awards:

- 6.1 Best Bulletin
- 6.2 Best Effort in Community Project
- 6.3 Best Membership Growth in Club
- 6.4 Best Attendance at weekly meetings
- 6.5 Sponsorship of new Clubs

7 District Assembly

7.1 Advisors: The Incoming District Governor is encouraged to invite either one or two Past Governors to be advisors in the planning of the District Assembly program.

7.2 Workshop: A workshop is to consist of a presiding officer, usually a Past Governor, and one to two panellists.

7.3 Panellists: These panellists must be experienced Past Presidents, invited by the Incoming Governor.

7.4 Travelling Expenses of Presidents-Elect: The District will continue to pay the travelling expenses of incoming Presidents and Secretaries under the following proviso:

- (1) their residences are more than 240 km away from the Assembly venue, and
- (2) they must attend all sessions.

7.5 Attendance to be recorded: Records of attendance are to be taken and payment made after the Assembly, through the post.

7.6 District Assembly - Full Day Training

In line with RI policy and guidelines, at least one full day is devoted to training. Organizers and the host club emphasise training and give prominence to the motto 'Enter to Learn, Go Forth to Serve'. All incoming club officers are strongly urged to attend the District Assembly.

8 Literatures

The Rotary, Rotaract and Interact Constitutions and By-laws have been translated into Bahasa Malaysia.

The Rotaract and Interact President's Workbooks and the Interact Guidelines have also been translated into Bahasa Malaysia.

These have become literatures produced by the District for distribution to clubs.

By Resolution of the Ballot-by-Mail of June 21, 2021, this Resolution has been amended.

By Resolution at the Centennial 14th District Conference, Star Cruise Virgo, March 6, 2005

Traditional 1983/84

9 District Leadership Plan

9.1 Resolved that the Clubs in RI District 3310 do accept and adopt the NEW DISTRICT LEADERSHIP PLAN of Rotary International and implement it for the Rotary Year 1998-1999 with such modifications as the Governor deems fit and necessary.

By Resolution at the 1st District 3310 Conference, November 16, 1997(Singapore)

9.2 Resolved that District 3310 continue the District Leadership Plan during Rotary Year 1999-2000.

By Resolution at the 2nd District Conference, November 22, 1998(Kuching)

9.3 Resolved that the Clubs in RI District 3310 continue to adopt the District Leadership Plan for Rotary Year 2000/2001 with such modification as the Governor deems fit and necessary.

By Resolution at the 3rd District Conference, November 28, 1999(Johor Bahru)

10 RI Directorate

Whereas RI Bylaws Sect. 12.020.1 provides that those districts that are sectioned adopt specific procedures in the selection of RI director, it is resolved by D3310 that RI adopt the following procedures:

* that the Nominating Committee shall be selected from those districts in Section 6B

* that only clubs within Sect 6B from which the director is to be nominated shall participate in the balloting

By Resolution at the 4th District 3310 Conference, November 26, 2000(Kuching)

11 Endowed Fund

11.1 Resolved that the yearly earnings from the Rotary Club of Garden City Endowed Funds established from Garden City's PP Tan Hian Tsin's donation of USD150,000 to The Rotary Foundation's Permanent Fund be wholly repatriated from the District Designated Fund of District 3310 to the Rotary Club of Garden City for its use at its sole discretion for purpose of community service projects, benefitting welfare work amongst youth and the elderly and in accordance with Rotary Foundation policies, the said repatriation and use of which earnings is in accordance with the expressed intention of the said Donor.

By Resolution at the 4th District Conference, November 26, 2000(Kuching)

11.2 Resolved that the District Governor, and/or his duly appointed representative and/or other relevant officers of District 3310 be authorised to issue, where appropriate, instructions or directions, and to take all necessary and incidental steps, for the purpose of effecting the above mentioned resolution.

-ditto-

12 Avoidable Blindness

That the following resolutions submitted by delegates at the Avoidable Blindness Conference held on October 18, 2003, in Johor Bahru be accepted as recommendations to all clubs for their individual implementation:

- * that every club in District 3310 should create a chair to deal with Avoidable Blindness.
- * that every club in District 3310 observes ‘World Vision Day’ which falls on the 2nd Thursday in October.
- * that every Rotarian in District 3310 celebrates his/her birthday or anniversary with a gift of sight to someone in need.
- * that every club in District 3310 organizes activities to bring awareness of avoidable blindness to the community.

13 Regional Magazine

- 13.1** Whereas the resolution to participate in the production of a regional magazine was adopted at the 13th District Assembly April 25, 2004, the production of such a magazine is no longer tenable. It is hereby resolved that this resolution be deleted from the District record.

14 Cyber Club

Resolved that a cyber club in District 3310 to be known as ‘Rotary e-club 3310’ be chartered

15 Guide to Daily Living

- 15.1 District Promotes Use:** Resolved that the District promotes the use of the ‘Guide to Daily Living’ by clubs in the District.
Resolved that the District recognizes the Club that best promotes its use

15.2 Promotion of Guide to Daily Living at all clubs

15.2.1 Resolved that ‘Guide to Daily Living’ be promoted at all clubs in the District.

15.2.2 It was resolved that the District Vocational Service be tasked to publicize the Guide and assist clubs in its implementation. That clubs be encouraged to form a sub-committee to promote and implement its usage. That the District continue to recognize a club that has best promoted and

**By Resolution at
the 13th District
Conference,
January 11,
2004(Suntec
Convention Centre,
Singapore)**

**By Resolution at
the 19th District
Conference,
November 15, 2009
(Johor)**

implemented its usage
annually.

**By Resolution at the 13th District Conference, January 11,
2004(Suntec Convention Centre, Singapore)**

**By Resolution at the Centennial 14th District Conference,
Star Cruise Virgo, March 6, 2005**

**By Resolution at the 17th Joint District Conference, Oct.
2007(Subang)**

15.2.3 It was resolved that the Guide to Daily Living be amended as follows:

- Before doing the things we intend to do, consider the precepts of the Guide to Daily Living. Ask ourselves these four questions and act upon them:
 - FIRST: Have I spent some time in self-examination?(leadership)
 - SECOND: Have I spent meaningful time with my family? (Fellowship)
 - THIRD: Have I given my best to my work?(Integrity)
 - FOURTH: Have I given some time to others, near and far? (Service, Diversity)
- Notwithstanding the recommendations of the two previous resolutions, it is further resolved that the Guide to Daily Living be promoted in the district as follows:
 - The club that best promotes its utilization receives a district award
 - That clubs promote and implement its utilization through the Club Vocational Service Committee and the Club New Generations Service Committee
 - That the District Vocational Service Committee be tasked to promote the Guide to Daily Living actively and assist clubs in its implementation.

The Guide to Daily Living encompasses the Object of Rotary, exemplifies Rotary's five core values

By Resolution at the 20th District Conference, December 4, 2010, Bangkok.

Amended by Resolution at the 21st District Conference, Nov 20, 2011, Kota Kinabalu

16 District Trainer

Whereas the appointment of the District Trainer and the Training Committee and their terms of reference are spelt out in the 2004 MOP; and whereas the qualification of the District Trainer to be appointed is also stated, it is resolved that the appointment of such Rotarian as trainer shall not be limited to only PDGs and on a rotation system.

The Governor is also encouraged to **appoint not more than three experienced Rotarians, one of whom should be a PDG** as advisors to the committee.

By Resolution at the Centennial 14th District Conference, Star Cruise Virgo, March 6, 2005

In bold letters by an amendment to the Resolution at the 19th District Conference, November 15, 2009, Johor

17 Club Leadership Plan

Resolved that whereas the Club Leadership Plan (CLP) is the recommended administrative structure for Rotary clubs; and whereas R.I. is convinced that CLP is the way to move Rotary forward, it is resolved that clubs in District 3310 study and assess the CLP and take positive steps to consider its adoption and implementation.

By Resolution at the 15th District Conference, April 2006, Singapore

18 CLP Committee

It was resolved that under the Club Leadership Plan (CLP), each club forms a CLP committee for this purpose and the Governor forms a CLP Resource Group, comprising AGs and others to oversee and monitor the progress of all clubs in the district. AGs are to assist clubs with their assessment and support club's effort to implement the CLP

By Resolution at the 16th District Conference, Dec. 10, 2006 (Johor Bahru)

19 Physical Secretariat

19.1 Physical Secretariat at Wisma Rotary Kulai: It was resolved that a physical secretariat be set up in Senai at Wisma Rotary Kulai, as a pilot project for three years (RY2006-07 to 2008-09). It was further resolved that the District bear the cost of operating the Secretariat.

By Resolution at the 16th District Conference, Dec. 10, 2006 (Johor Bahru)

19.2 District Secretariat continued: Resolved that the district physical secretariat be continued as a pilot project for the year 2008-09, subject to a review by a committee appointed by the Governor.

By Resolution at the 18th District Conference, November 16, 2008, Brunei Darussalam

19.3 Permanent District Secretariat

Resolved that the physical secretariat already set up at Wisma Rotary Senai be henceforth continued and made a permanent secretariat of the District until otherwise counter-amended

N.B. All three Resolutions on the physical secretariat are rescinded by Resolution 35.

20 Record of District Resolutions

20.1 Record and Produce: Resolved that the district produces and keeps a record of all district resolutions and that:

- a) all available past and future district resolutions, and available past and future council of past governors' recommendations shall be collected and compiled in the record.
- b) the custodian of the record shall be the District Secretariat.
- c) yearly update shall be done by the current secretary of the council, assisted by the district secretariat.
- d) a current copy shall be made available to Rotarians by publishing these records in the district website.

Committee, tasked with proposing a three-year plan for the consideration and implementation by the district.

20.2 District Directory

The District Directory must be ready for distribution to District and Club Officers at the District Assembly.

20.3 District Strategic Planning Committee

Resolved that the Governor, DGE and DGN establish a District Strategic Planning

**By Resolution at the 18th District Conference, November 16, 2008,
Brunei Darussalam**

-ditto-

-ditto-

**21 Election of District's Representative and
Alternate Representative to COL**

Resolved that pursuant to R.I. Bylaws, Article 8.060.1, Dist 3310 shall elect the District's Representative and the Alternate Representative to the Council on Legislation at the appropriate Annual District Conference as provided in the Manual of Procedure.

-ditto-

22 Independent Audit Committee

With the view to enhancing accountability, transparency and best governance practice, it is resolved that district 3310 establishes an independent Audit Committee in accordance with the Manual of Procedure for time being applicable. The Audit Committee shall have not less than three active Rotarians who shall be appointed by the district on the recommendation of the Council of Past Governors. The members shall serve for a term of three Rotary years on rotation basis. One third of the members or nearest thereof shall retire at each Rotary year, (The Chairman appointed is PDG David Tong, who shall appoint two more members. These two members shall retire at the end of June 2009 and 2010 respectively).

**By Resolution at the 18th
District Conference,
November 16, 2008, Brunei
Darussalam**

23 Past District Governors attending District Meetings

Whereas at the 50th district conference of district 330, March 1985, a resolution was adopted which stated that in 'attending meetings, members of the council of governors would be paid for their travel and hotel expenses not exceeding two nights' and whereas at the council of governors meeting held in Nov 1996, it was recommended that PDGs would have to bear their own cost of transport and accommodation when attending district assembly and district conference, except those who are facilitators/moderators. This is notwithstanding that PDGs may be asked to be resource persons at workshop sessions at the district assembly and/or conference. It is resolved herewith that PDGs shall bear their own cost of accommodation, transport and registration cost when attending Rotary meetings, except those who are facilitators/moderators or special invited seakers, in which case, they will only be paid their transport cost, registration fees and one night stay in the meeting hotel.

**By Resolution at the
19th District Conference,
November 15, 2009,
Johor**

24 Climate Change

Whereas the effects of climate change have been directly and/or indirectly linked to calamities and disaster experienced throughout the world, it is resolved by District 3310 that clubs and Rotarians in the district consider minimizing/reducing the effects of climate change by undertaking projects/activities such as, but not limited to, tree planting, mangrove swamp conservation, flora and fauna conservations. 3Rs(reduce, recycle, reuse), Earth Day, wetlands preservation and to seek ways to reduce carbon footprints.

**By Resolution at the 19th
District Conference,
November 15, 2009,
Johor**

25 Increase in District Dues

Whereas, the District dues has not been increased since its inception, and whereas, cost has been escalating yearly and programs have and will be enhanced, in particular in the coming year, it is resolved that from July 1, 2011, the District dues be increased to RM100 per annum

By Resolution at the
20th District Conference,
December 4, 2010, Bangkok.

26 District Governor's Lecture on Values

It is resolved that a special lecture be introduced in RI D3310 as a main feature in all district conferences. The lecture shall be named 'The District Governor's Lecture on Values'. It is further resolved that the Dist Vocational Service Committee shall be responsible in cooperation with the district committee for organizing this lecture. The Dist Governor shall have the final choice of the speaker to be invited. The subject matter to be delivered must revolve around Rotary's guiding principles, namely, the Object of Rotary, the Four-Way test and The Guide to Daily Living. A budget shall be provided so that renowned speakers can be invited.

By Resolution at the
21st District Conference,
Nov 20, 2011, Kota Kinabalu

27 Vocational Seminars

Whereas membership in Rotary is based on the classification system and Rotarians are admitted based on the business, trade or profession and encouraged to serve the community through their profession, it is resolved by D3310 that the district organize a vocational seminar in at least four regions of the district, every alternate year. The Dist Vocational Service Committee in cooperation with a Rotary club or clubs in the region shall be responsible in the organizing of this seminar. Subjects to be discussed in the seminar shall have the approval of the Dist Governor. A budget shall be provided for the seminar to be organized.

By Resolution at the
21st District Conference,
Nov 20, 2011, Kota Kinabalu

28 Incorporation of District 3310

It is RESOLVED as follows :

- a) Subject to obtaining final approval from the Board of Directors of Rotary International, the present RI District 3310 be incorporated under the Companies Act 1965, Malaysia, as a non-profit, non-share capital and not for profit entity.
- b) The name of this corporation shall be "Rotary International District 3310 Berhad" ("the Company").
- c) Upon incorporation, the Company and the former unincorporated RI District 3310 shall become one entity. The Company shall, in all respects possess all of the powers, rights and privileges, and shall perform all of the obligations and requirements of the former District 3310 under the constitution, bylaws and policies of Rotary International.
- d) The Company shall at all times be bound by the terms and provisions of its Memorandum & Articles of Association.

By resolution at the District
Affairs Meeting, December 4,
2010,
Emerald Hotel, Bangkok,
Thailand

29 Appointment of D3310 officer

It is resolved to appoint an officer for RI Dist 3310 Bhd of lower rank than a Chief Operations Officer(COO)

Rotarian effective July 1, 2014(or
the equivalent in other
currencies) to make it to RM150
per annum per Rotarian.

29.1 Increase District Dues

It is resolved that the District dues be further increased by RM50 per

By resolution at the District Business Meeting, May 17, 2014, Bayview Beach
Resort, Penang

By resolution at the District Business Meeting, May 17, 2014, Bayview
Beach Resort, Penang

30 Reduction of Directors

That the Company's Articles 7.2 and 7.3 be amended as follows:

Present Article 7.2: "Unless otherwise determined by the Company in a general meeting, the number of directors shall not be less than seven (7) and not more than fifteen (15)"

Proposed Article 7.2: "Unless otherwise determined by the Company in general meeting, the number of directors shall not be less than seven (7) and not more than nine (9)"

Consequent to the above amendment, Article 7.3 be amended as follows : New Article 7.3: "The directors of the Company shall consist of:

- 1) The District Governor
- 2) The District Governor Elect
- 3) The District Governor Nominee
- 4) The Immediate Past District Governor
- 5) The Chairman of the Council of Governors
- 6) The District General Secretary
- 7) The District Treasurer
- 8) The District Finance Chair
- 9) The Governor's Special Representative(GSR)

30.1 Executive Director position

The term "Chief Operating Officer" appearing in Article 1 and elsewhere in the Company's M&A be replaced with the term "Executive Director".

30.2 Guide to Daily Living

Whereas Rotary International District 3310 has resolved to promote the use of the Guide to Daily Living through resolutions adopted at the 14th, 17th and 20th District Conference.

It is now resolved that all the requests in its usage be further reinforced and the text of the Guide be amended as follows:

Or the things we intend to do, ask ourselves these questions and act on them:

1. Have I spent some time in self-examination?(Leadership)
2. Have I spent meaningful time with my family?
(Fellowship)
3. Have I given the best to my work?(Integrity
4. Have I given some time to others, near and far?(Service,
Diversity)

The Guide to Daily Living ennobles the Object of Rotary, embraces Rotary's Five Core Values, complements The Four Way Test, uplifts Rotary's Code of Conduct and realizes the motto of "Service Above Self"

30.3 District Nominating Committee composition

Whereas the District Nominating Committee (DNC) currently comprises 5 (five) members namely the three (3) most senior and two (2) most recent Past District Governors, the 2013 Manual of Procedure (MOP) recommends that the five (5) most recent Past District Governors (PDGs) should be the members, it is now resolved that: The DNC shall comprise three (3) most recent PDGs and 2 PDGs to be selected by the Council of Governors based on criteria to be determined by the Board. The DNC members shall elect one among themselves to be the Committee Chair.

30.4 Adopt All Resolutions

Whereas affairs of the District are resolved by way of resolutions at the Annual District Conference, it is recommended that these resolutions if non-operational shall be binding on the Company.

It is now resolved that all resolutions duly passed/approved at Rotary International

By Resolution at the Annual General Meeting, November 23, 2014, at Pacific Sutera Hotel, Kota Kinabalu, Sabah

-ditto-

By Resolution at the Annual General Meeting, November 23, 2014, at Pacific Sutera Hotel, Kota Kinabalu, Sabah

By Resolution at the Annual General Meeting on November 18, 2017, at Promenade Hotel, Tawau, Sabah, this resolution has been rescinded(See resolution 32 and 32.1)

District 3310 Conference be adopted and implemented as the Company's resolutions.

...ditto...

31 Directors of the Company

Article 7.2: Unless otherwise determined by the Company in general meeting, the number of directors of the Company shall not be less than seven (7).” Proposed Article 7.3: The directors of the Company shall now consist of:

- 1. The District Governor**
- 2. The District Governor-Elect**
- 3. The Immediate Past District Governor**
- 4. The Chairman of the Council of Governors**
- 5. The District General Secretary**
- 6. The District Treasurer**
- 7. The District Finance Chair**
- 8. Three(3) independent directors who need not necessarily be Past District Governors and comprises of: 1. Special Function Director appointed for 3 years and (2) other independent directors appointed for 2 years. They are entitled to serve a maximum of 2 two-year term.**

31.1 Archiving of District Records

It is hereby resolved that all members of the Board be requested to hand over any records of the District to the Executive Director for the purposes of archiving and to comply with the Companies Act, 1965

31.2 Training Committee composition

Whereas the District has adopted a resolution on the appointment of a District Trainer (see resolution 16 recorded at the District Conference held on 6th March, 2003 and subsequently amended at the District Conference held on November 13, 2009).

It is hereby resolved:

“The Board shall appoint a Training Committee consisting of 3 qualified and knowledgeable Rotarians to conduct all the training requirements of the District:

1. The First Rotarian is to be appointed for 3 years, the second for 2 years and the third for 1 year.
2. The member serving the last year shall be the principal trainer.
3. Each year, the Incoming Governor shall appoint another member for 3 years to replace the outgoing member. The training team shall work under the supervision of the Incoming Governor in cooperation with the Executive Director. The Board shall further appoint a senior, knowledgeable Past District Governor for 3 years to act as advisor to the team. Members of the team shall serve a maximum of 3 years.

31.3 Secretary & Treasurer-Elect Training Seminar

It is hereby resolved that the District organizes annually, the Secretary Elect Training Seminar (SETS) and Treasurer Elect Training Seminar (TETS) in conjunction with the President Elect Training Seminars (PETS)

31.4 District Nominating Committee criteria

At the last AGM, it was resolved that the DNC shall comprise of 3 most recent PDGs and 2 senior PDGs. It is now resolved that the senior PDGs have to fulfil the following criteria:

1. He/She shall be an active member of his/her Club and be involved in some of the club's activities.
2. He/She shall be willing to serve.
3. He/She shall have attended at least 3 District Training Assemblies and 3 District Conferences within the last 5 years before his appointment.
4. That the Council of PDGs shall be required to submit the names of the 2 PDGs suggested to reach the Board for their consideration.

By Resolution at the Extraordinary General Meeting on May 2, 2015, at Riverside Majestic Hotel, Kuching, Sarawak.

By Resolution at the Extraordinary General Meeting on May 2, 2015, at Riverside Majestic Hotel, Kuching, Sarawak.

...ditto...

By Resolution at the Extraordinary General Meeting on May 2, 2015, at Riverside Majestic Hotel, Kuching, Sarawak.

By Resolution at the Annual General Meeting on November 18, 2017, at Promenade Hotel, Tawau, Sabah, this resolution has been rescinded(See resolution 32 and 32.1)

Members of the Nominating Committee shall resign if his/her Club proposes a candidate for nomination. The Board shall then appoint the next most recent PDG in the case of the last 3 PDGs appointed and an alternative suggested by the Council of Governors when applicable

31.5 Exemption from registration fees(DRR & Deputy)

It is hereby resolved that the District Rotaract Representative and the Deputy shall be exempted from paying their registration fees when attending District Training Meetings. They shall be guests of the host organizing club

31.6 Mandarin Sessions at Training Meetings

Whereas the Mandarin language is now recognized by Rotary International and there are several Mandarin speaking clubs in the District, it is hereby resolved that the host club organizes Mandarin sessions at PETS and DISTAS.

The resolution was approved unanimously with Mandarin sessions only for the Breakout Sessions

31.7 Exemption for Executive Director & Office Manager

It is hereby resolved that the Executive Director & Office Manager be exempted from payment of registration fees when attending relevant District Meetings. They shall be guests of the organizing host clubs. Further, the District shall reimburse these officers the reasonable cost of transport (most economical air fare- mileage by car and accommodation) incurred

31.8 Decision on Policy Change at the District Conference

This resolution was adopted at the last AGM. It is resolved that that decision be affirmed.

32. Rescind all previous composition of District Nominating Committee

That all previous passed resolution for composition of the District Nominating Committee(DNC) are hereby rescinded in their entirety with immediate effect and That the composition of the DNC is amended in its entirety in accordance with the recommendation of the DNC Review Committee dated August 16, 2017

32.1 Composition of the District Nominating Committee

The DNC shall consist of five most recent and available Past District Governors(PDG) of District 3310. Where any Governor- nominee candidate comes from the same Rotary club of a DNC member, the PDG shall recuse himself/herself and is replaced by the next most recent and available PDG.

33. Travelling expenses of Presidents-Elect

The district will continue to pay the travelling expenses of only the incoming presidents under the following proviso(with receipts attached where applicable):

1. One night hotel accommodation at the venue hotel
2. Airfares(lowest rate available) OR
3. Mileage allowance at the rates determined by the District
4. They must attend all sessions of both PETS and District Training Assembly

By Resolution at the Annual General Meeting on November 18, 2017, at Promenade Hotel, Tawau, Sabah.

...ditto...

By Resolution at the Extraordinary General Meeting on May 2, 2015, at Riverside Majestic Hotel, Kuching, Sarawak.

....ditto...

By Resolution at the Annual General Meeting on November 18, 2017, at Promenade Hotel, Tawau, Sabah.

...ditto...

By Resolution of the Ballot-by-Mail of June 21, 2021 (This Resolution amends item 7.4 of the District Resolution on District Assembly.

34. Formation of Rotary Intercountry Committee(RICC) in the Asean countries

It is resolved that:

- a. The district supports and adopts the establishment of the Rotary Intercountry Committee(RICC) ASEAN comprising all countries of ASEAN where a Rotary Club is present.
- b. District Governor Rajamohan Munisamy be appointed as National Section Chair for Singapore; PDG Andre Suharto as National Section Chair for Malaysia(D3310) and PDG Jeff Yong Teck Chin as National Section Chair for Brunei.
- c. PDG Dr. Philbert Chin be proposed as a member of the advisory panel of the RICC ASEAN.
- d. Singapore be the first chair of the newly established RICC ASEAN comprising of all National Section Chairs and, thereafter the next chair be elected based on the spirit of ASEAN, in alphabetical order.
- e. PP Jimmy Ooi be appointed as Secretary of the RICC ASEAN; PP K. Kesavapany be appointed as ASEAN Liaison and PP Shahul Hameed as Rotary Foundation Liaison of the RICC ASEAN.

35. District 3310 Administrative Secretariat

It is hereby resolved and approved that D3310 Administrative Secretariat address be moved to RCPG Eye Centre, 44-01 Jalan Abdul Razak Susur 1, Johor Bahru. This was formalized with the Companies Commission of Malaysia (SSM) on October 13, 2020 (effective date of change). **All previous resolutions with regard to this matter(19.1/19.2/19.3) are hereby rescinded.**

It is hereby resolved that the District shall continue to bear all operating and administrative costs and expenses of the Secretariat.

It is also resolved that the Board of Directors of RI D3310 Bhd be authorised to determine any future change or relocation of the Administrative address location of the District Secretariat without further reference to members at General Meeting.

**By Resolution of the
Ballot-by-Mail of June 21,
2021**

...ditto...