**Kindly refer to District 3310 COVID-19 Response Grants Guidelines before completing this form**

**Date of Application:** *(latest by Apr 30, 2020)* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Club Name(s):**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Project Title:**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Grant Amount** (Max RM5,000 per Club, Max RM20,000 for combined project) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Project Description:** *(Main Objectives & Beneficiaries)*

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**Needs Assessment:** *(describe how needs are identified)*

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**Location:** *(must be within Club locality)*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Project Start-End Period:** *(maximum 2 months)* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Partners & their roles:** *(participating organisations)*

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**Describe roles of Club Rotarians:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Plans for Public Image:** *(promoting Rotary image)*

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**Name & Phone contact of Club Public Image Chair:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Budget**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **DESCRIPTION** | **UNIT PRICE** | **QUANTITY** | **RM** | **Or S$/B$** |
|  |  |  |  |  |
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 **TOTAL:**

**Funding**

|  |  |  |
| --- | --- | --- |
| **SOURCE** | **RM** | **Or S$/B$** |
|  |  |  |
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 **TOTAL:**

**Bank Account Details:**

Account Name - \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Account No. - \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Bank Name - \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**\*\*D3310 Covid-19 Response Task Force reserves the right to change the terms and conditions contained here-in**

**Declaration**

1. Please indicate possible areas of conflict of Interest such as suppliers of project components are related to any of the club members; beneficiaries are related to any club members (if any) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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1. Club is up to date on payment of Rotary International and District dues
2. Club is a legal entity in their domicile jurisdiction
3. To abide by all Grants terms & conditions

SIGNATURES:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Club President** **Club** **President-Elect**

***Please email duly completed application form to:***

***PP Ng Yaw Hua***

***Chairman***

***District 3310 COVID-19 Response Task Force***

***yawhua33@gmail.com*** ***& notify him @ +6012 8833333***