

District Assembly Session 2 (Club Admin/Secretaries/Treasurers track)

Developing goals in line with your club strategic goals

HANDOUT 10

Goals Worksheet

Use this worksheet to draft a long-range goal and annual goals for three years to reach the long-range goal. Ensure that your goals are

- **Shared**

Those who participate in setting a goal and developing strategies to achieve that goal are committed to implementing it.

- **Measurable**

A goal should provide a tangible point to pursue.

- **Challenging**

A goal should be ambitious enough to go beyond what your club has accomplished in the past.

- **Achievable**

Rotarians should be able to accomplish the goal with the resources available.

- **Time specific**

A goal should have a deadline or timeline.

You will continue working on these preliminary goals with your club teams, using the *Planning Guide for Effective Rotary Clubs* (handout 30) in session 5 at the end of today.

1. Long-range goal:

2. Year 1 annual goal:

3. Year 2 annual goal:

4. Year 3 annual goal: