

The District Leadership Plan is a set of guidelines for district administration.

The purpose of the plan is to help the district governor and the rest of the leadership team to better serve clubs, enabling the district as a whole to function more effectively.

The plan defines responsibilities and duties for assistant governors, district trainers, and district committee members as outlined in brief in this directory handbook.

The plan strengthens Rotary at both the district and club levels by promoting:

- Faster and more responsive support to clubs
- A larger group of well-trained leaders in the district
- Improved participation in Rotary and Foundation programs and district-level activities

The District Planning Guide is used as a checklist during the DG Visit

DISTRICT PLANNING GUIDE February 09

The District Planning Guide, based on the District Leadership Plan, helps districts assess their current state and establish goals for the coming year. Complete this form during your year as governor-elect to develop goals for your year as governor. Work with your district leadership team to set the goals, which should help further your district's strategic plan. Review the goals throughout the year, and revise them as needed. Download a Microsoft Word version of this form at www.rotary.org.

District number: _____ Rotary year of office: _____

Name of governor: _____

Name of immediate past governor: _____

Name of governor-elect: _____

Name of governor-nominee: _____

DISTRICT ADMINISTRATION

Current State

Does the district have a strategic plan in place? YES NO

If so, when was it last reviewed/established? _____

Number of clubs that have implemented the Club Leadership Plan: _____

Does the district have a communication plan in place? YES NO

When does the district's election process start for the following positions?

District governor _____ Council on Legislation representative _____ RI director _____

What is the district's election process?

Nominating committee Ballot at district conference Ballot by mail

Do you use Member Access at www.rotary.org? YES NO

How is the governor's monthly letter distributed? Mail E-mail Web site

How often is the district's Web site updated? _____

How often does your district conduct fellowship activities? _____

How does the district involve the families of Rotarians? _____

Number of clubs that received the Presidential Citation last year: _____

What awards did the district receive last year? _____

List of awards the district gives out: _____

Future State

During my year, the district will focus on the following areas of district administration:

1. _____

2. _____

3. _____

DISTRICT CONFERENCE

Current State

Number of participants: _____

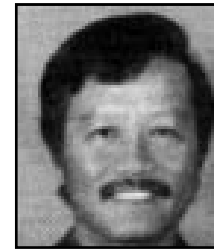
Number of clubs in attendance: _____

Best speakers/program: _____

Have the evaluations been reviewed? YES NO

Related resources can be found here
<http://www.rotary.org/en/Members/RunningADistrict/DistrictLeadershipPlan/Pages/ridefault.aspx>

- Manual of Procedure (PDF)
- Member Access
- Member Access help
- Rotary E-Learning Center
- Club and District Support representatives
- Finance representatives



PDG EDWARD BURONGOH



DGE HJ ZAINIE A.A.



PP SHIRIN GHADIALI

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The Club Leadership Plan provides the basis on which each club builds its own identity. The nine steps for implementation are functions that all Rotary clubs need to address to be effective. A club may address these functions in any way it chooses. This flexibility allows the Club Leadership Plan to be implemented throughout the Rotary world. The Club Leadership Plan is supported by the new Recommended Rotary Club Bylaws, the Rotary leadership development cycle (including the presidents-elect training seminar and district assembly), the Planning Guide for Effective Rotary Clubs, and the Memo of Club Visit.

ABOUT CLUB LEADERS

Each year, Rotary clubs elect their leaders to provide guidance and direction. The leaders of a Rotary club include:

- President and president-elect
- Vice-president
- Secretary
- Treasurer
- Sergeant-at-arms
- Board members (to be determined by the club)
- Club committee chairs

FOR MORE INFO:

<http://www.rotary.org/en/Members/RunningAClub/ClubLeaders/Pages/ridefault.aspx>